

LDD e.Newsletter

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Welcome Angela Ratcliffe! She is our newest support staff member. Listen for Angela, who may be taking your calls. Angela worked in a busy real estate law office for two years, before joining LDD.



On the move...

Look for Cam, our LDD Account Representative, on:

- Nov 14: Six Minute Real Estate Lawyer 2007- Law Society
- Nov 27: Touring in Sudbury
- Dec 4: New Lawyer Practice Series in Real Estate - Law Society

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Introducing... OREA® Standard Forms

LDD WebDocumentServices™ now gives you access to OREA forms, when you need them. Through a joint initiative between the Working Group on Lawyers and the Ontario Real Estate Association, LDD proudly announces that OREA Standard Forms are now on the LDD website for you to use, in English or French.

To use them, register with LDD, and pay the OREA annual license fee (\$40.00 plus tax). After you pay the fee, you can use the OREA Standard Forms as often as you like during the calendar year.

Just select the Standard Forms you require and then complete and save them online. Using LDD's applications, you can change and recreate any of your OREA forms over and over, without deleting any of the form's information or formatting.



Note: The annual license fee and terms of use regarding the OREA Standard Forms are set by OREA, not LawyerDoneDeal.

OREA Standard Forms

Form 100 - Agreement of Purchase and Sale
Form 101 - Agreement of Purchase and Sale (Condominium Resale)
Form 105 - Schedule 'A' – Agreement of Purchase and Sale
Form 106 - Seller Selling Under Power of Sale
Form 107 - Counter Offer
Form 120 - Amendment to Agreement of Purchase and Sale
Form 121 - Notice to Remove Condition
Form 122 - Mutual Release
Form 123 - Waiver
Form 400 - Agreement to Lease – Residential
Form 401 - Schedule 'A' – Agreement to Lease – Residential
Form 500 - Agreement of Purchase and Sale (Commercial)
Form 501 - Agreement of Purchase and Sale (Condominium Resale – Commercial)
Form 502 - Agreement of Purchase and Sale Business in Leased Premises
Form 510 - Agreement to Lease (Commercial – Long Form)
Form 511 - Agreement to Lease (Commercial)

FEATURES SPOTLIGHT

Mass Import Feature in LDD RealtiBuilderSales— Condominium

Question: Do you know about the Mass Import Feature in our LDD RealtiBuilderSales™ – Condominium program and what it can do for you?

Answer: The Mass Import Feature allows you to bring spreadsheets from builders directly into the program. Use it to eliminate the work required to enter large amounts of unit information into LDD RealtiBuilderSales – Condominium. It saves you a lot time and effort, and it eliminates data input errors.



Tom's tech tips



IE is our browser

When I'm on support calls, many people ask me about Internet browsers. There are some 30 different ones, including Mozilla® Firefox®, Opera and Tango. But many popular browsers, such as Firefox, do not use MSXML language that provides a high degree of integration with other applications, so these browsers are not compatible with LDD products.

Using Active X controls with Internet Explorer, we can integrate useful features you can use, such as spell checking, online list sorting and smooth document merging.

To take advantage of LDD Website applications, ensure you use MS Internet Explorer 5, 6 or 7.

Run the LDD Online Utility


I recommend you run the LDD Online Utility when you access LDD for the first time. If your Internet Explorer has been not updated, go to the following site and run it now:


<http://www.lawyerdonedeal.com/images/LDDOnlineUtility.exe>



Pin up Notes

A few months ago, we introduced a Pin-up Note feature in RealtiPlusWeb, RealtiOnlineWeb and RealtiBuilderSales, and I really like it. You can put reminder notes to yourself anywhere on your screen and as many as you like. It's simple and quick to do!

To add a new Note, just click the Pin icon  (next to the Calendar icon at the top right of any screen). A Note box appears. Type your message text into the box.

To post the note, right click the icon  and then drag it to any place on your screen. To see the text message, just point your mouse over the icon.

The Note text is set not to appear, but you can display it all the time, if you want. To always see the Note text, point your mouse to the icon, left click and then select **Always show Note** from the drop-down menu.

Also, use the Report feature (select Tools and then Reports) to print a report of the Notes on all files or you can run a report for just the files you select.

LDD Continues Document Delivery

LDD first began delivering Xceed mortgages over the Internet in April of 2004. Now we deliver documents electronically for:

- Bay Credit Union
- APPLE Community Credit Union Ltd.
- Federal Employees (Kingston) Credit Union Ltd.
- Xceed Mortgage Corporation and Xceed Funding Corporation
- Motor City Community Credit Union Ltd.
- Twin Oak Credit Union Ltd.
- Superior Credit Union Ltd.

We have since delivered more than **13,553** mortgages from St John's to Victoria.

"We Wish All Documents Were Delivered Via the Web"

Lenders across Canada use our LDD WebDocumentRetrieval® system to send mortgage instructions to lawyers via the web. In Ontario, lawyers acting for subdivision and condo builders can use it to send closing documents to purchasers' lawyers. And, best of all, there is no cost for retrieving the documents. It's so simple and convenient; many of our clients say "we wish all documents were delivered via the web."

You can access these documents using an assigned account number that, in Ontario, is the lawyers' Law Society of Upper Canada ID number. Ontario lawyers can use the same password they use to file their E&OE insurance. Lawyers outside of Ontario are assigned IDs and passwords by LAWPRO®. For assistance with IDs and passwords, call LAWPRO at 1 800-410-1013 or email service@lawpro.ca. After you register, you benefit from a complete transaction that is online, highly automated and easy to access. For information on sending and retrieving documents on the web, or if you know a mortgage lender you would like added to our system, contact LawyerDoneDeal at 1 800-363-2253.



Enhancement Buzz

We have added lots of new forms to RealtiPLUSWeb and RealtiOnlineWeb this year. Besides the many bank forms already available, look for these new forms and many more:

In RealtiPLUSWeb, forms for the following institutions:

- HSBC
- ING Direct
- Windsor Family Credit Union

In RealtiOnlineWeb:

- HSBC Interim and Final Reports
- Alberta Treasury Branch – Solicitor's Opinion
- XCEED Mortgage Corporation Dower Affidavit and Affidavit of Execution for CMHC Mortgages

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