

NOVA SCOTIA

FEATURES & SPECIFICATIONS

A POWERFUL & SECURE **WEB-BASED APPLICATION KEEPS YOU IN CONTROL**

REALTIWEB OFFERS MANY ADVANTAGES OVER DESKTOP SOFTWARE:

- 24/7 access from any internet access point
- Great when you have more than one office, remote contractors or people on the road
- Simple setup nothing installed on your desktop

CONTROL COSTS

- Transaction-based pricing makes powerful enterpriselevel applications affordable for firms of all sizes
- Immediate firm-wide deployment reduces implementation costs
- No extra software to buy RealtiWeb includes a fully-featured word processor

CONTROL ACCESS

- Secure access is based on user IDs and passwords that you (or an administrator at your firm) control
- Unlimited number of users with levels of access you control
- Add or remove users at anytime with no extra charges or penalties
- Data integrity and confidentiality maintained all users see one set of data

A SYSTEM THAT'S ALWAYS SECURE AND UP-TO-DATE

RealtiWeb is delivered on the Software as a Service (SaaS) private cloud model. This means the actual software you're using resides on our servers which are safely co-located in a secure environment. Communication with our servers occurs on an encrypted basis, so the security of your data is constantly monitored.

As a result, you're always up-to-date with new improvements and additional capabilities. With all our web applications, running software upgrades on your network and workstations is a thing of the past.

WHAT YOU DON'T GET IS AS IMPORTANT AS WHAT YOU DO

NO	License Fees, Contracts to Sign or Software to Buy	YES	our transaction-based pricing means you pay as-you-go
NO	Monthly Minimums, Training Cost, or Support Fees	YES	you can work from your computer anywhere there's internet access
NO	Cost to You [†]	YES	toll-free hotline with support staff at no extra cost to you

REAL ESTATE TRANSACTIONS HAVE NEVER BEEN EASIER

Manage the entire deal

from retainer to reporting

Includes hundreds of precedent documents

(or import your own)

Easily customize documents

to fit your real estate practice

Share documents or transaction data

via email or online posting

Import search results from Property Online

Includes up-to-date lender forms and documents

Perform calculations

including: adjustments, trust statements, accounts and land transfer tax

Multiple trust account capability

Built-in calendar and scheduling

Low flat-rate transaction pricing

Credit card or pre-authorized debit payment options

MINIMUM HARDWARE AND **SOFTWARE REQUIREMENTS**

Internet Browser Internet Connection Recommended Printer Any printer with 4MB RAM Operating System

Internet Explorer 6.1 or higher High speed internet service recommended

Windows 2000, XP, Vista, Windows 7 or 8

Adobe Acrobat Reader Most recent version Word Processor Not required



1 800 363 2253







NOVA SCOTIA COMPREHENSIVE CAPABILITIES

REALTIWEB PRODUCES HUNDREDS OF DOCUMENTS AND LETTERS TO COMPLETE A REAL ESTATE TRANSACTION.

FIRMS CAN EASILY MODIFY DOCUMENTS AND TEMPLATES TO SUIT THEIR PRACTICE.

REALTIWEB ASSISTS IN COMPLETING ALL OF THE FOLLOWING DOCUMENTATION AND MUCH MORE:

PURCHASE TRANSACTIONS

- Initial letters to purchaser, solicitor for the vendor
- Client Identification and Verification forms
- Retainer, Authorization and Direction to pay, Objections
- Search/clearance letters including Tax Certificate Request Forms, Zoning Compliance
- Mortgage forms for many financial institutions including Request for Funds and Reports
- Registration documents
- Closing documentation eg) Objection letter, Statement of adjustments, Trust statement, Account to client, Declaration indemnification and undertaking re HST
- Reporting letters including Reports to clients and mortgagees
- Fax cover sheets, envelopes and label wizard

MORTGAGE TRANSACTIONS

- Mortgagor initial letters, Retainer, Direction to Pay
- · Client Identification and Verification forms
- Mortgage Statement Requests/Payout
- Search/Clearance letters eg) Tax Certificate Request forms, Zoning Compliance
- Mortgage forms for many financial institutions including Request for Funds and Reports
- Closing documentation

- Registration documents
- Post-closing letters including Discharge Request, Tax Arrears Payout letter
- Reporting letters including Reports to clients and mortgagees
- Fax cover sheets, envelopes and label wizard

SALE TRANSACTIONS

- Initial letters to purchaser's solicitor, client, real estate agents
- Response to Objection letters
- Client Identification and Verification forms
- Tax Certificate Request forms
- Registration documents
- Closing documentation eg) Statement of Adjustments, Trust Statement, Account to Client, Discharge Request, HST Reduction Rebate, HST Certificate, Statutory Declarations
- Post-closing letters including Reporting letters to clients, Tax Arrears Payout letter
- Fax cover sheets, envelopes and label wizard



